

Wyboston, Chawston & Colesden Parish Council

Dear Councillor,

12th May 2026

You are hereby summoned to attend the Annual Meeting of Wyboston, Chawston & Colesden Parish Council which will be held on **Monday, 18th May 2026** immediately following on from the Annual Parish Meeting which starts at 7:30pm in Wyboston Village Hall.

Members of the Public Welcome!



Mrs Diane Robins, Clerk

AGENDA

- 1 **Election of Chairman**
 - 2 **Election of Vice-Chairman**
 - 3 **Appointment of Councillor Responsibilities**
 1. Planning
 2. Highways & ROW
 3. VAS
 4. Village Hall Committee Representative
 5. Communications
 - 4 **Review of Policies Procedures and Internal Control**

To review current policies, procedures and internal control and agree any updates or amendments.
 - 5 **Meeting Dates for 2026/2027**

To approve the following provisional meeting dates for the ensuing year (all on the third Monday of every other month, starting at 7:30pm in Wyboston Village Hall):
20th July, 21st September and 16th November 2026
18th January, 15th March and 17th May 2027
- Public Participation** - Standing Orders will be suspended for a period of up to 15 minutes, at the discretion of the Chairman, to allow members of the public to address the Council.
- Borough Councillor Report – Cllr Sharan Sira
- 6 **Apologies**
 - 7 **Declarations of Interest**

To receive any declarations of disclosable pecuniary interest. The Code of Conduct requires members to disclose the nature of, and reason for, their interest.
 - 8 **Minutes**

To confirm as a correct record the minutes of the Parish Council meeting held on Monday, 16th March 2026.

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9 Matters Arising

To consider matters arising from the minutes of the previous Parish Council meeting.

1. Public Participation re: licencing for Universal Studio's contractor accommodation – Cllr Sira advised that she has been assured that this matter is already under active consideration and will be formally addressed in June as part of the new scrutiny committee arrangements specifically established for the Universal project.
2. Item 6.4 re: vehicle movements at W S Transportation – Clerk has sent two request to BBC regarding access to data but has not yet heard back.

10 Highways

1. EastWest Rail – Update
2. A428 – Update
3. VAS

11 Planning

11.1 Planning Applications

1. 26/00173/MAF AMENDED Change of use to storage distribution

12 Police

1. To receive local crime statistics

13 Village Hall Report

14 Finance

1. To approve invoices for payment and to note any income.
2. To receive information regarding the current financial statement
3. To approve Year End Accounts 2025/2026
4. To receive the Internal Audit Review for 2025/2026
5. To approve the exemption from a limited assurance review
6. To approve the Annual Governance Statement 2025/2026
7. To approve the Accounting Statements 2025/2026
8. To review memberships and subscriptions to professional bodies
9. To approve insurance arrangements for forthcoming year
10. To approve donations for forthcoming year
11. To approve purchase of new printer and subscription for ink 1/10

15 Matters Arising from Correspondence/A.O.B.

1. New Towns Consultation
2. E-mail from resident regarding whether litter bins/dog poo bins will be erected along the new road - Baron Way - in Wyboston/Chawston up to Roxton Rd A421 flyover
3. Annual Rural Bulky Waste Collection – Saturday, 12th September 2026 at 10:00-11:30am.

16 Date of Next Meeting

Monday, 20th July 2026 from 7:30pm in Wyboston Village Hall [tbc]