

Wyboston, Chawston & Colesden Parish Council

Dear Councillor,

30th April 2021

You are hereby summoned to attend the Wyboston, Chawston & Colesden Annual Virtual Parish Council Meeting which will be held via Zoom on **Monday, 10th May 2021** immediately following the Annual Parish Virtual Meeting which starts at 7:30pm.

Members of the Public Welcome!

Join Zoom Meeting

<https://us02web.zoom.us/j/83637297003?pwd=RGdtL3VPYVRiWFZsbWtoVk5TaAwQT09>

Meeting ID: 836 3729 7003

Passcode: WCCPC



Mrs Diane Robins, Clerk

AGENDA

1 Election of Chairman

2 Election of Vice-Chairman

Public Participation - Standing Orders will be suspended for a period of up to 15 minutes, at the discretion of the Chairman, to allow members of the public to address the Council.

3 Apologies

4 Appointment of Councillor Responsibilities

1. Planning
2. Highways & ROW
3. Village Hall Committee Representative
4. Highways Representative
5. Transcare Representatives

5 Review of Policies Procedures and Internal Control

To review current policies, procedures and internal control and agree any updates or amendments.

6 Meeting Dates for 2021/2022

To approve the following provisional meeting dates for 2021/2022

7th June, 5th July, 2nd Aug, 6th Sept, 4th Oct, 1st Nov, 6th Dec 2021

3rd Jan, 7th Feb, 7th March, 4th April and 9th May 2022

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7 **Declarations of Interest**

To receive any declarations of disclosable pecuniary interest. Members are reminded that under the Code of Conduct it is necessary to disclose the nature of, and reason for, their interest.

8 **Minutes**

To confirm as a correct record the minutes of the Parish Council meeting held on Monday, 12th April 2021.

9 **Matters Arising**

To consider matters arising from the minutes of the previous Parish Council meeting.

10 **Highways**

1. EastWest Rail - Update
2. A428 – Update

11 **Planning**

11.1 **Planning Application(s)**

1. 21/00995/FUL One and two storey side extension at 3 Rookery Road, Wyboston
2. 21/00455/FUL Erection of detached garage at Russet House, Nagshead Lane, Wyboston
3. 21/01222/S73 Conversion of existing barns to form five dwellings with associated garaging, including variation of approved plans condition 2 to allow for amendments to access and parking arrangements, and for amendments to the roof scape of Barns 3 to 5 from mono pitch in areas to a new pitched roof at Top Farm, The Lane, Wyboston

12 **Police**

1. To receive local crime statistics
2. VAS data

13 **Finance**

1. To approve invoices for payment and to note any income
2. To receive information regarding the current financial statement including Year End Accounts 2020/2021
3. To receive the Internal Audit Review for 2020/2021
4. To approve the Parish Council's exemption from a limited assurance review
5. To approve the Annual Governance Statement 2020/2021
6. To approve the Accounting Statements 2020/2021
7. To review memberships to professional bodies
8. To review insurance arrangements for 2021/2022

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14 **Matters Arising from Correspondence/A.O.B.**

1. Notices of Casual Vacancies due to recent resignations of two members

15 **Date of Next Meeting**

Monday, 7th June 2021 at 7:30pm

Please note: This agenda is correct at time of publishing but may be subject to change. Please check our website for any amendments or updates at: www.wybostonchawstoncolesden-pc.gov.uk
